



St Paul's Catholic College, Manly



Dear Parents,

This Prospectus is designed to give you a sense of St Paul's Catholic College, Manly, a systemic Year 7 to Year 12 school catering for boys on the Northern Beaches of Sydney for over 90 years. Being an all boys' school, we provide an education that takes advantage of their thirst for inquiry and active learning whilst providing a broad offering of opportunities so that every young man can thrive. We boast a broader program than many larger schools.

At the same time our size allows us to not only provide an outstanding personalised learning program but it also focuses closely on the wellbeing of each young man here at St Paul's. This is achieved through social and emotional learning programs that highlight each boys own character strengths as well as targeted support that addresses the holistic needs of each young man. This is underpinned by a wellbeing team, including counsellors, who ensure our boys are known, cared for and supported through their six years of life at the College.

St Paul's is emerging as the boys' school of choice for families seeking a holistic, caring and personalised education. We will offer a range of personalised pathways which grow out of strong partnerships with other educational organisations, and the resources of the peninsula community. This broadens learning from inside the college gates to outside as our young men build on their own strengths. In developing this program we work in partnership, particularly with the Future Schools Alliance.

With our College motto of "**PRIMA PRIMUM**" – *First things first*, we aim for excellence in every aspect of our lives and purposefully educate each person's spiritual, intellectual, physical, social and emotional growth. We want our graduates to have the attributes of **COURAGE** - Curiosity, Organisation, Understanding, Responsibility, Autonomy, Grit and Ethical awareness. These aspects are explored with the boys whether it be their learning, wellbeing or through putting the Gospel into action - our Mission.

We also recognise that parents are the prime educators of their children and we endeavour to support, complement and involve them in the education of their sons. Our parents support the College through active year-based engagement groups and are part of our St Paul's Advisory Group.

The College aims to produce confident young men who are flexible, innovative and well-rounded decision makers and who are consequently well-prepared to meet the challenges of whatever future pathways they choose. We have worked hard to create a school which is challenging yet friendly; demanding yet supportive; serious in purpose yet light in spirit.

We hope you take advantage of opportunities to explore the College more deeply through guided tours led by myself, Open days and personalised meetings to help you with this critical decision for your son's future. We are here to help you.

We look forward to the journey you will have with us here at St Paul's.

Yours sincerely,

Mr Chris Browne  
Principal  
B.Ed, M.Ed (Ed.Admin), M.Ed.Stud, MACE, G.C.Theol.

## A short history of the College

St Paul's began life as Christian Brothers College Manly and was originally situated in Raglan Street, where classes started in 1929 under the leadership of Br Terrence Bourke. Until 1965 the College educated boys from Year 5 right up to leaving certificate standard. In 1965 classes commenced for the secondary school pupils in a newly erected building on the current Darley Road site. In 1982, when the first lay Principal was appointed, the governance was transferred to the Archdiocese of Sydney.



The Diocese of Broken Bay was formed in 1986. The Parish of Manly and St Paul's, now fully staffed by lay people, belong to this Diocese. The College specifically serves the Catholic Parishes of the Northern Beaches but welcomes boys outside the area providing a catholic education for all. All students study Religious Education and attend the religious observances and retreats, which are regularly organised and form part of the curriculum.



**PRIMA PRIMUM: First things first**



In 2005 the refurbished and historic Archbishop's Residence was handed over to the College and dedicated by Bishop David Walker as an educational administrative centre. This has also meant that St Paul's boys can enjoy more extensive school grounds.

The St Paul's crest is a symbol of our origins. The Celtic Cross symbolises the origin of the Brothers. Their founder, Blessed Edmund Ignatius Rice, sought to bring to God, educate and thereby improve the quality of life of the boys then roaming the streets of Waterford, Ireland, at the beginning of the 19<sup>th</sup> century. This mission extended to Australia in 1868 with the arrival of Br Patrick Ambrose Treacy who then began opening schools across Australia to educate catholic students.



The Star is a symbol of the Catholic faith and especially the Virgin Mary, known as the Star of the Sea, to whom the Brothers are deeply devoted. As the original College was a stone's throw from Manly Beach, the symbol is most apt.

The College colours of red and black are traditional colours from the words found on St Paul's own shield, "The Sword of the Spirit", and signify zeal, effort and determination. The motto, Prima Primum, meaning *first things first*, is a challenge to order life's priorities.

The College celebrated its 90<sup>th</sup> anniversary in 2019 with a celebration and reunion, inaugurating an honour roll of notable old boys.



# St Paul's Catholic College, Manly

PRIMA PRIMUM: *First things first*

St Paul's is becoming the boys' school of choice for families seeking a personalised education in a warm and safe Catholic community. We offer a range of personalised pathways which grow out of strong partnerships with other educational organisations and resources from the peninsula community.

## Wellbeing for Learning



- ★ The wellbeing of students is a priority of the community. There are numerous protective measures in place that ensure St Paul's is a happy, safe and respectful environment for all.
- ★ There is an active whole school approach to the wellbeing of our students.
- ★ We use restorative practices to manage student behaviour and improve engagement in their learning.
- ★ A preventative wellbeing program helps develop Social Emotional Learning capacities that increases the resilience of our students.
- ★ Skill development that enables adolescent males to self-regulate their emotions, seek help when facing adversity, problem solve, and develop relationship skills.
- ★ The College has two highly trained and experienced counsellors who have the skills to work with students in one-on-one consultations and lead group sessions that teach skills required to manage specific areas such as anxiety and grief.

## Pastoral Care



- ★ The connection that the students at St Paul's have with their PC teacher is pivotal to their ongoing success. The relationship relies on frequent communication with home.

- ★ Each morning students meet with their PC teacher from their first day in Year 7 to their final days of Year 12.
- ★ Pastoral Care teachers are invested in the wellbeing of their students and as such have an awareness of each students' academic profile and wellbeing.

## Mission

- ★ St Paul's men are men of action when it comes to their faith.
- ★ Opportunities to participate in immersions in both Cambodia and with indigenous communities in Australia where their eyes, hearts and ears are opened with empathy to the experiences of others.
- ★ Students learn of service through the Service-Learning Program that enables them to enter ministry.
- ★ The Community celebrates together through Mass, liturgies and Diocesan initiatives.
- ★ Our Youth Minister connects students of the College with local community events that fosters their faith development.



## Teaching & Learning - Diverse Learning

- ★ Teachers are committed to inclusive educational practices that cater for the diverse needs of each student.
- ★ The Diverse Learning team provides specialised support in all learning areas and enrichment programs.
- ★ Years 7-10 students are engaged in Structured Inquiry Based Learning, where student capacity to develop self-directed learning and collaborative practice is encouraged.
- ★ Large range of subjects to choose from to study in Years 9-10 and Years 11-12, where class sizes enable a broader examination of the curriculum, including STEM.



- ★ Due to our unique size students are provided with alternative school-based programs such as HSC Pathways, School Based Apprenticeships (SBAT), TAFE courses studied externally, Distance Education and School of Languages.
- ★ Fosters a community where thinking is valued, visible and promoted – engages in Cultures of Thinking.
- ★ Students are supported in their learning by their Pastoral Care teachers, the Homework Club and specifically for senior students the SPRINT program which fosters the skills required for examinations.

### Camps & Retreats



★ The Wellbeing program extends to camps in Years 7 and 9 where friendships are forged and courage flourishes in our young men under the guidance of their Leader of Student Wellbeing and PC teacher.

- ★ The need for youth today to pause from their daily life and engage in reflection days is valued. During these days and at the senior student retreat St Paul's students are given the opportunity to search for answers from within to life's big questions.

### Thursday & Representative Sport

- ★ A variety of sports are on offer to years 7-10, with Years 9 and 10 given the ability to choose.
- ★ Thursday afternoon sports include rugby, football, mountain biking, surfing and basketball.
- ★ Students from Years 8 and 9 facilitate the Farmhouse Montessori Years 3-6 Sports Mentoring program. Whilst delivering the sports program our students develop leadership and coaching skills.
- ★ Students may be selected to play representative sport at a school, Diocesan, state and national level.



### Cultural

- ★ The cultural life of the College is vibrant and colourful.
- ★ Ranges from musical performances, art, photographic and digital media exhibitions to individual music lessons that include a wide range of instruments, including voice.
- ★ Students are encouraged to share their gifts and talents with the community and join a range of bands.
- ★ European Cultural Tour and the biannual College Japanese Tour broaden their experience and each year students from the College's sister school in Japan visit to get a taste of what school is like in Australia.



### Technology

- ★ The College has a BYOD Policy that accommodates both Macbooks and Windows.
- ★ In class students engage with the Google suite with Year 12 access to the Atomi software.
- ★ Years 7-10 access their online learning resources through the Cambridge suite.



**C**uriosity  
**O**rganisation  
**U**nderstanding  
**R**esponsibility  
**A**utonomy  
**G**rit  
**E**thical awareness



# Enrolling

---

- DOCUMENTATION REQUIREMENTS
- SCHEDULE OF FEES
- SPORT
- SUBJECTS OFFERED
- BUSES



Dear Parents,

Thank you for considering St Paul's Catholic College as an option for your son's high school education.

If you wish to apply for enrolment at St Paul's, please complete the enclosed **Enrolment Application Form** and forward to the College with the following information:

- a copy of the applicant's Birth Certificate
- a copy of the applicant's Passport, Visa or Australian Citizenship Certificate (*if not born in Australia*)
- a copy of the applicant's Australian Citizenship Certificate or Australian Passport (*if both parents born overseas*)
- a copy of the applicant's Baptismal and other Sacramental Certificates (*Catholic or otherwise*)
- a copy of the applicant's Immunisation History Statement (*available from Medicare on-line - myGov*)
- a copy of the applicant's most recent School Report
- a copy of the applicant's NAPLAN Report
- a copy of any Specialist Reports for educational needs (*if applicable*)
- a copy of current Family Court Orders (*if applicable*)
- a passport photograph (*or similar*)
- any other documents you deem relevant to support your son's application

Please note the enrolment application form must be signed by both parents and mailed directly to the College together with the enrolment application fee of \$100.00.

A non refundable acceptance fee of \$250.00 is payable by applicants who apply for entry into year 7 upon your son being offered enrolment at the College.

Yours sincerely,

Mr Chris Browne  
Principal  
B.Ed, M.Ed (Ed.Admin), M.Ed.Stud, MACE, G.C.Theol.

# 2020 Schedule of Fees

## Terms & Conditions Relating to the Payment of School Fees

- Tuition Fees and Building Levy are set each year by the Diocesan Schools Board.
- School fees will be billed and invoiced on an annual basis. The standard payment terms are in three instalments in February, April and July.
- The due dates for payment will be clearly identified on the invoice issued at the beginning of the school year.
- Sibling discounts on Tuition fees are **not** automatic – application must be made by completing, signing and submitting the 2020 Family Registration form **by the due date** stated on the form.
- Fees are payable by BPay, EFTPOS, cheque or credit card (Visa & MasterCard only) or *Qkr!*  
Note: *Qkr!* is the preferred payment method for all credit/debit card payments. The College also accepts cash.
- Families may make arrangements to alter the Standard payment terms. Payments may be altered to be made either yearly, monthly, fortnightly or weekly. Please indicate on the 2020 Family Registration form under *Terms of Payment*.
- If both parents/caregivers signed the original enrolment form, then both parents/caregivers are responsible for payment of the fees unless Split Billing Forms have been completed and submitted to the College.
- In cases of genuine financial hardship, families may be eligible for a fee concession. Please contact the School Fee Liaison Unit in the first instance on 9847 0728 or [schoolfees@dbb.org.au](mailto:schoolfees@dbb.org.au) for further information.

## Eligibility for Sibling Discount

The first child is the child in the family who is in the most senior class of any systemic school in the Catholic Diocese of Broken Bay (some exceptions do apply). Second and subsequent children are defined in descending order of class seniority of children attending any systemic Catholic School in the Diocese of Broken Bay. Sibling Discounts on Tuition Fees are available on application to the College Office.

Discounts are available for siblings attending Diocesan systemic schools within this Diocese on the following scale:

- Second child                      20% discount
- Third child                         50% discount
- Fourth child                       100% discount

Students attending systemic schools in the Archdiocese of Sydney, the Diocese of Parramatta and the Diocese of Wollongong may also be eligible for sibling discount on tuition fees, and a reduction on the Diocese of Broken Bay building levy.

## College-based Charges

St Paul's Catholic College sets its own school-based charges. These cover such items as curriculum resources, incursions, excursions and outdoor education camps, reflection day and/or retreat, publications, sport levies and general sport expenses, cleaning of the College and associated grounds maintenance, security and other needs.

## Additional Course Fees

These fees cover additional charges to students electing to study more costly subjects in Stages 5 and 6 which involve consumables and resources.

## BYODD Program

A Bring Your Own Designated Device program operates for all year groups in 2020. The minimum specification for the device is available from the College.

An eBook and Adobe CC subscription fee is payable for Years 7 to 10 students, an online HSC and Adobe CC subscription for students in Years 11 and 12 and Atomi subscription for Year 12 students.

## Representative Sport and Extra Curricular Activity Fees

A user pays model operates for students who participate in representative or Out of School Hours (OOSH) sport or other extra-curricular activities. Details regarding fees for such activities are advised when boys participate.

## 2020 Schedule of Fees *(continued)*

Tuition Fees (per annum)			
	First Child	Second Child	Third Child
Year 7	\$3,546.00	\$2,837.00	\$1,773.00
Year 8	\$3,546.00	\$2,837.00	\$1,773.00
Year 9	\$3,683.00	\$2,946.00	\$1,842.00
Year 10	\$3,683.00	\$2,946.00	\$1,842.00
Year 11	\$4,213.00	\$3,370.00	\$2,107.00
Year 12	\$4,213.00	\$3,370.00	\$2,107.00

Per Student	Per Annum (College-based charge)
Year 7	\$2,763.00
Year 8	\$2,763.00
Year 9	\$2,763.00
Year 10	\$2,881.00
Year 11	\$2,338.00
Year 12	\$2,041.00

Per Student	Per Annum	
Year 7 - 10	eBook and Adobe CC subscription	\$175.00
Year 11	Online HSC and Adobe CC subscription	\$75.00
Year 12	Atomi - including online HSC and Adobe CC subscription	\$325.00

Per Family	Per Annum
Diocesan School Building Levy	\$970.00
Parents & Friends Association Levy	\$99.00

### Additional Fees - Stage 4

Per Annum	Year 7	Year 8
Surf Education Program (Year 7 only)	\$130.00	-

### Additional Course Fees - Stage 5

Per Annum	Year 9	Year 10
Construction		\$125.00
Design & Technology	\$100.00	\$100.00
Food Technology	\$100.00	\$100.00
Industrial Technology - Timber	\$100.00	\$100.00
Visual Arts	\$60.00	\$60.00

### Additional Course Fees - Stage 6

Per Annum	Year 11	Year 12
Construction	\$125.00	\$125.00
Design & Technology	\$100.00	\$100.00 (plus the cost of the major project)
Food Technology	\$100.00	\$100.00
Hospitality	\$325.00	\$125.00
Industrial Technology - Timber	\$100.00	\$100.00 (plus the cost of the major project)
TAFE Courses	Refer to the Business Manager	
Visual Arts	\$60.00	\$60.00 (plus the cost of the major project)
Sport Coaching	\$125.00	

Co-Curricular Activities	Per Annum
Co-Curricular Music Ensembles/Bands	\$200.00/ensemble

# Sport

## THURSDAY AFTERNOON SPORT

**Year 7 - Year 10**

Some sports are seasonal and only available to particular age groups.

AFL	European Handball	Oz-tag	Taekwondo
Baseball	Flag Football	Parkour	Tennis
Basketball	Football (soccer)	Rock Climbing	Tenpin Bowling
Beach Games	Futsal	Rugby League	Touch Football
Beach Volleyball	Golf	Rugby Union	Ultimate Frisbee
Body Boarding	Kayaking	Softball	Weights
Boxing	Lacrosse	Stand up Paddle Boarding	
Cross Country	Martial Arts	Surf Survival	
Crossfit	Mountain Biking	Surfing	

## INTER-SCHOOLS SPORTS

Some sports are seasonal and only available to particular age groups.  
Boys are selected to represent the College in these sports.

Athletics	Cross Country Running	Soccer	Tennis
Basketball	Golf	Surfing	Touch
Beach Volleyball	Rugby League	Surf Life Saving	Water Polo
Cricket	Rugby Union	Swimming	

All inter-school sport is held mid-week and students are free to play for their club(s) of choice on the weekend.

# 2020 Subjects Offered

YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12
<p><b>Mandatory Subjects</b>                      English                      Geography                      History                      Mathematics                      Music                      PDHPE                      Religious Education                      Science                      Sport                      Technology                      Visual Arts</p>	<p><b>Mandatory Subjects</b>                      English                      Geography                      History                      Japanese                      Mathematics                      Music                      PDHPE                      Religious Education                      Science                      Sport                      Technology                      Visual Arts</p>	<p><b>Mandatory Subjects</b>                      English                      Geography                      History                      Mathematics                      PDHPE                      Religious Education                      Science                      Sport</p> <p><b>Elective Line 1</b>                      Big History                      Commerce                      Design and Technology                      Food Technology                      Industrial Technology (Multimedia)                      Industrial Technology (Timber)                      Information and Software Technology                      Physical Activity and Sports Studies</p> <p><b>Elective Line 2</b>                      Commerce                      Food Technology                      Industrial Technology (Timber)                      Information and Software Technology                      Japanese                      Music                      Physical Activity and Sports Studies                      Visual Arts</p>	<p><b>Mandatory Subjects</b>                      English                      Geography                      History                      Mathematics                      PDHPE                      Religious Education                      Science                      Sport</p> <p><b>Elective Line 1</b>                      Big History                      Commerce                      Construction (VET)                      Design and Technology                      Food Technology                      Industrial Technology (Multimedia)                      Industrial Technology (Timber)                      Information and Software Technology                      Physical Activity and Sports Studies</p> <p><b>Elective Line 2</b>                      Commerce                      Construction (VET)                      Food Technology                      Industrial Technology (Timber)                      Information and Software Technology                      Japanese                      Music                      Physical Activity and Sports Studies                      Visual Arts</p>	<p><b>Line 1</b>                      English Advanced                      English Standard</p> <p><b>Line 2</b>                      Business Studies                      Chemistry                      Industrial Technology (Multimedia)                      Industrial Technology (Timber)                      Legal Studies                      Studies of Religion1 unit (accelerated HSC)                      Visual Arts</p> <p><b>Line 3</b>                      Business Studies                      Construction (VET)                      Geography                      Music 1                      PDHPE                      Software Design and Development                      Studies of Religion 2 unit</p> <p><b>Line 4</b>                      Ancient History                      Mathematics Advanced                      Mathematics Standard</p> <p><b>Line 5</b>                      Biology                      Construction (VET)                      Hospitality (VET)                      Modern History                      Studies of Religion1 unit (accelerated HSC)</p> <p><b>Line 6</b>                      Design and Technology                      Economics                      Food Technology                      PDHPE                      Physics                      Studies of Religion1 unit (accelerated HSC)</p> <p><b>Line 7</b>                      Photography, Video and Digital Media 1 unit                      Sport Coaching (VET)                      Work Studies 1 unit</p> <p><b>Extension Courses</b>                      English Extension 1                      Mathematics Extension 1</p>	<p><b>Line 1</b>                      English Advanced                      English Standard                      English Studies</p> <p><b>Line 2</b>                      Business Studies                      Industrial Technology (Multimedia)                      Industrial Technology (Timber)                      Mathematics Advanced                      Mathematics Standard</p> <p><b>Line 3</b>                      Ancient History                      Biology                      Construction (VET)                      Economics                      Food Technology                      Geography                      Japanese Continuers                      Software Design and Development</p> <p><b>Line 4</b>                      Business Studies                      Information Processes and Technology                      Legal Studies                      PDHPE                      Physics                      Retail Services (VET)                      Visual Arts</p> <p><b>Line 5a</b>                      Studies in Catholic Thought 1 unit                      Studies of Religion 1 unit                      Studies of Religion 2 unit</p> <p><b>Line 5b</b>                      Photography, Video and Digital Media 1 unit                      Studies of Religion 2 unit                      Work Studies 1 unit</p> <p><b>Line 6</b>                      Chemistry                      Design and Technology                      Hospitality (VET)                      Mathematics Advanced                      Mathematics Standard                      Modern History                      Music 1                      Sport Coaching (VET)</p> <p><b>Extension Courses</b>                      English Extension 1                      English Extension 2                      History Extension                      Mathematics Extension 1                      Mathematics Extension 2                      Science Extension</p>
<p><b>External Courses offered at St Paul's Catholic College Manly</b></p> <ul style="list-style-type: none"> <li>• Various language courses studied by correspondence through the NSW School of Languages.</li> <li>• Various language courses studied at Saturday Community Colleges.</li> <li>• Various online courses studied through Diocese of Lismore "On-Line" Education Centre, Sydney Distance Education High School and the Open Training and Education Network (OTEN).</li> <li>• Various TVET courses offered through TAFE.</li> <li>• Various school based apprenticeships and traineeships.</li> </ul>				<p><b>Line 7</b>                      Photography, Video and Digital Media 1 unit                      Sport Coaching (VET)                      Work Studies 1 unit</p> <p><b>Extension Courses</b>                      English Extension 1                      Mathematics Extension 1</p>	<p><b>Line 5a</b>                      Studies in Catholic Thought 1 unit                      Studies of Religion 1 unit                      Studies of Religion 2 unit</p> <p><b>Line 5b</b>                      Photography, Video and Digital Media 1 unit                      Studies of Religion 2 unit                      Work Studies 1 unit</p> <p><b>Line 6</b>                      Chemistry                      Design and Technology                      Hospitality (VET)                      Mathematics Advanced                      Mathematics Standard                      Modern History                      Music 1                      Sport Coaching (VET)</p> <p><b>Extension Courses</b>                      English Extension 1                      English Extension 2                      History Extension                      Mathematics Extension 1                      Mathematics Extension 2                      Science Extension</p>

## School Bus Schedules

Sydney Buses Website: [www.sydneybuses.info/schools/stpm2](http://www.sydneybuses.info/schools/stpm2)

MORNING BUS SERVICES	
<b>136</b>	Chatswood Station to St Paul's Catholic College Manly
<b>142</b>	Allambie Road to St Paul's Catholic College Manly
<b>199</b>	Palm Beach to St Paul's Catholic College Manly
<b>663n</b>	Avalon to St Paul's Catholic College Manly
<b>693n</b>	Allambie Road (after Frenchs Forest Road) Manly Vale, Balgowlah to St Paul's Catholic College Manly
<b>694n</b>	War Veterans Home to St Paul's Catholic College Manly
<b>695n</b>	Frenchs Forest to St Paul's Catholic College Manly
<b>696n</b>	Warringah Rd (before Willandra Road) Beacon Hill to St Paul's Catholic College Manly
<b>697n</b>	Cromer (Carawa Road near Alfred Street) to St Paul's Catholic College Manly
<b>702n</b>	Rabbett Street & Forest Way to St Paul's Catholic College Manly

AFTERNOON BUS SERVICES	
<b>199</b>	St Paul's Catholic College Manly to Palm Beach
<b>663n</b>	St Paul's Catholic College Manly to Avalon <i>(first set down Mona Vale Junction)</i>
<b>690n</b>	St Paul's Catholic College Manly to Skyline Shops <i>(first set down South Curl Curl)</i>
<b>691n</b>	St Paul's Catholic College Manly to Narraweena - McIntosh Road <i>(near Mundara Place)</i>
<b>692n</b>	St Paul's Catholic College Manly to Allambie Rd & Frenchs Forest Rd, Frenchs Forest
<b>698n</b>	St Paul's Catholic College Manly to Wheeler Heights Shops <i>(South Creek Road opposite Toronto Avenue)</i>
<b>699n</b>	St Paul's Catholic College Manly to Collaroy Plateau <i>(first set down South Creek Road)</i>
<b>700n</b>	St Paul's Catholic College Manly to (Carawa Road & Alfred Street) Cromer <i>(first set down DY Beach)</i>
<b>701n</b>	St Paul's Catholic College Manly to Frenchs Forest <i>(Rabbett Street)</i>
<b>749n</b>	St Paul's Catholic College Manly to Mona Vale Junction <i>(first set down Waterloo Street, Narrabeen)</i>



# Enrolment Form

Diocese of Broken Bay Systemic Schools



**ST PAUL'S CATHOLIC COLLEGE**  
 Darley Rd Manly NSW 2095 Ph:9977 5111  
 email: [stpauls@dbb.catholic.edu.au](mailto:stpauls@dbb.catholic.edu.au) website: [www.stpaulsmanly.nsw.edu.au](http://www.stpaulsmanly.nsw.edu.au)

<b>Office Use only</b>	Family Code	Student ID
------------------------	-------------	------------

**Mail from school to be sent to**

Address (please circle) Mr & Mrs Mr Mrs Ms Dr Prof

Surname ..... Given Name .....

Address .....  
 ..... Postcode.....

Contact tel. .... e-mail address .....

**Student Details**

Surname ..... Entry Year (eg 2018).....

Given name(s) ..... Entry Level (eg Yr 7).....

Preferred given name ..... Date of Birth.....

Religion ..... What is the student's sex? Male  Female   
 (please tick one box)

Address (if different from above mailing address)  
 .....  
 ..... Postcode.....

Contact tel. .... e-mail address .....

Does the student reside at this address seven days a week? Yes  No

**Sacramental Information**

Baptism Date ..... Parish .....

Confirmation Date ..... Parish .....

Reconciliation Date ..... Parish .....

Communion Date ..... Parish .....

Current Parish .....

**Previous School**

Name .....

I/We give permission to the school to contact this previous school Yes  No

<b>Student Details:</b>
Surname ..... First Name .....

**Student Details** (cont'd)

Nationality .....

In which country was the student born?

Australia  Other (please specify) .....

Is the student of Aboriginal or Torres Strait Islander origin?

No

Aboriginal Yes  (for persons of both Aboriginal and Torres Strait  
 Torres Strait Islander Yes  Islander origin, tick both Yes boxes)

**Residential Status**

- Australian Citizen (Citizenship documentation or Australian Passport if country of birth is not Australia)
- Permanent resident (Passport if country of birth is not Australia)
- Temporary resident (Passport or Visa)
- Foreign National without residential status (Passport and Visa)

Visa No ..... Passport No ..... Visa expiry date .....

Does the student or their Parent 1/Guardian 1/Carer 1 or parent 2/Guardian 2/Carer 2 speak a language other than English at home? *If more than one language, indicate the one that is spoken most often*

	Student	Parent 1/Guardian 1/Carer 1	Parent 2/Guardian 2/Carer 2
No - English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (please specify) .....

**Medical Information**

Name of Doctor/ .....  
 Medical Practice .....  
 Address .....  
 ..... Postcode..... Contact tel. ....

Medicare No. ....

Medical Condition(s) (Please list any medical condition(s) the student suffers from, eg asthma, diabetes and/or any prescribed medication taken by the student)

.....  
 .....

Allergies (Please list any known allergies the student has, eg allergy to nuts, penicillin, bee stings, etc. Include specific details)

.....  
 .....

Has the student been diagnosed as being at risk of anaphylaxis? Yes  No

If yes, does the student have an EpiPen? Yes  No

<b>Student Details:</b> Surname .....	<b>First Name</b> .....
--	-------------------------

**Student Details** (cont'd)

Immunisation *Please indicate the Immunisation Status shown on the student Immunisation History Statement.*

✓	<b>Immunisation Status shown on Australian Immunisation Register Immunisation History Statement</b>
	Up to Date – Australian Immunisation Register <i>Immunisation History Statement</i>
	Not up to Date - Australian Immunisation Register <i>Immunisation History Statement</i>
	Medical Exemption - Australian Immunisation Register <i>Immunisation History Statement</i>
	Catch-up Schedule - Australian Immunisation Register <i>Immunisation History Statement</i>
	Not immunised – please provide details
<b>Details</b>	
.....	
.....	

**Immunisation:** If the student’s immunisation is not up to date, the student could be considered ‘at risk’ and may be excluded if there is an outbreak of an infectious disease in line with NSW Health Immunisation requirements in primary and secondary schools  
[www.health.nsw.gov.au/immunisation/Pages/Immunisation-in-schools.aspx](http://www.health.nsw.gov.au/immunisation/Pages/Immunisation-in-schools.aspx)

**Students with Special Needs**

Your application provides an opportunity to gather information that will support the learning needs of your child. Our school seeks to promote the spiritual, educational and social development of all our students. We work in partnership with families to collaboratively plan for students with additional needs.

**If the information provided is incomplete or misleading, any decision made as to enrolment may be revised.**

a) Has your child been assessed and diagnosed with a disability?    No     Yes     *please complete the following information*

Physical disability    Yes     No

Details, including practical implications

.....

.....

Cognitive disability    Yes     No

Intellectual disability     Language disorder     Learning disorder

Other  .....

Social, communication, emotional challenges    Yes     No

**Special Needs** (cont'd)

Autism

Behavioural concerns for self or others

Mental health concerns eg anxiety, separation disorder, elective mutism, etc

Concerns regarding attention eg ADD/ADHD

Other  .....

Sensory impairment    Yes     No

Hearing     Vision

Other  .....

b) What supports are currently in place to support your child to access and participate in their current educational setting?

Adjustments to

- Learning
- Supervision
- Support for health care procedures
- Specialist furniture and/or equipment
- Mobility supports, equipment and/or personnel
- Communication supports (braille, signing, assistive technology, communication devices)
- Disability provisions for assessments
- Other *(please specify)*

.....  
 .....

c) Is your child receiving specialist therapy? Yes  No

Occupational therapy  Speech Pathology

Other  *(please specify)* .....

Please provide copies of all reports from a doctor or health professional relating to your child's special needs.

The school will contact you to begin the consultation process. Ongoing collaboration will assist the school to better understand your child's needs and to commence planning for required (reasonable) adjustments. If there are any changes to your child's special needs you must promptly notify the school.

**Health and Safety**

To your knowledge, is there anything in your child's history or circumstances (including medical history) which might pose a risk of any type to him/her, other students

No

and/or staff at this school?

Yes  *(provide details)*

.....  
 .....

Please provide names and contact details of health professionals or other relevant agencies that have knowledge of these issues

.....  
 .....

Does your child have any history of violent behaviours: Yes  No

Does your child have any history of behavioural problems including verbal bullying? Yes  No

Has your child ever been suspended or expelled from any previous school? Yes  No

If yes, was this for

*Please tick any applicable box*

- Actual violence to any person
- Possession of a weapon or any item used to cause injury
- Intimidation, bullying or harassment of students/staff
- Threats of violence
- Illegal drugs
- Other *(please specify)*

.....

**Consent** I/We will provide written consent to the school on request to contact health professionals or other relevant agencies

Yes  No

**Student Details:**  
Surname ..... First Name .....

**Court Orders / Parenting Agreements** *(if applicable)*

Are there any current court orders or parenting agreements relating to the student? Yes  No   
*If yes, copies of these court orders (eg. AVOs, Family Court/Federal Magistrate Court orders) or other relevant documents must be provided.*

Is there any other parenting information you wish the school to be aware of?  
.....  
.....

**Family Details**

**Parent 1/Guardian 1/Carer 1** Mr Mrs Ms Dr Prof *(please circle)*  
Surname ..... First Name .....  
Address .....  
..... Postcode.....  
Contact Nos Home..... Work .....  
Mobile ..... email address.....  
Occupation .....  
Religion ..... Nationality.....  
Country of birth Australia  Other  *(please specify)* .....  
Relationship to Student eg. Mother/Father .....

**Parent 2/Guardian 2/Carer 2** Mr Mrs Ms Dr Prof *(please circle)*  
Surname ..... First Name .....  
Address .....  
..... Postcode.....  
Contact Nos Home..... Work .....  
Mobile ..... e-mail address.....  
Occupation .....  
Religion ..... Nationality.....  
Country of birth Australia  Other  *(please specify)* .....  
Relationship to Student eg. Mother/Father .....

**Student Details:**  
**Surname** ..... **First Name** .....

**Non-residential Parent**

Mr Mrs Ms Dr Prof (please circle)

Surname ..... First Name .....

Address .....

..... Postcode.....

Contact Nos Home..... Work .....

Mobile ..... e-mail address .....

Occupation .....

Religion ..... Nationality.....

Country of birth Australia  Other  (please specify) .....

Relationship to Student eg. Mother/Father .....

What is the **highest** year of primary or secondary school the parents/guardians/carers have completed?  
 (Persons who have never attended school, tick 'Year 9 or equivalent or below' box. Mark one box only in each column)

	Parent 1/Guardian 1/ Carer 1	Parent 2/Guardian 2/ Carer 2	Non-residential Parent
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is the level of the **highest** qualification the parents/guardians/carers have completed? Mark one box only in each column

	Parent 1/Guardian 1/Carer 1	Parent 2/Guardian 2/Carer 2	Non-residential Parent
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including Trade Certificate)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is the occupation group of:

Parent 1/Guardian 1/Carer 1  Parent 2/Guardian 2/Carer 2  Non-residential parent

Please select the appropriate parental occupation group from pages 8 or 9

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter "8" in the space(s) above

<b>Student Details:</b>	
<b>Surname</b> .....	<b>First Name</b> .....

<b>Emergency Contact - in addition to parents and carers</b>
--

Name .....

Relationship to student .....

Contact tel. ....

<b>Sibling Details</b>
------------------------

List all children in your family attending school or pre-school *(from oldest to youngest including applicant)*

Name	School/Pre-school	Year/Grade <small>(Current calendar year)</small>	Date of Birth <small>(Pre-school only)</small>

## List of parental Occupation Groups

Parents/carers who have retired or stopped work in the past 12 months, should choose the group in which they used to work. Parents/carers who have not been in paid work for more than 12 months should indicate occupation group code 8.

<p><b>Group 1</b></p> <p>Elected officials, senior executives/manager, management in large business organisation, government administration and defence, and qualified professionals</p>	<p><b>Elected officials</b> (mayor parliamentarian, alderperson, trade union secretary, board member)</p> <p><b>Senior executives/general managers/department heads in industry, commerce, media or other large organisation</b></p> <ul style="list-style-type: none"> <li>• Public sector manager (public service manager (section head or above), regional director, hospital/health services education)</li> <li>• Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director)</li> <li>• Defence forces (Commissioned Officer) Qualified professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others</li> <li>• Health (GP or specialist, registered nurse, dentist, pharmacist, optometrist, physiotherapist, chiropractor, vet, psychologist, therapy professionals, dietician, radiographer, podiatrist)</li> <li>• Education (primary/secondary school teacher, university lecturer, professor, VET, special education)</li> <li>• Law (lawyer, judge, barrister, coroner, solicitor, legal officer)</li> <li>• Engineering (architect, surveyor, chemical/civil/mechanical/mining engineer)</li> <li>• ICT (computer systems manager, designer, software and applications programmers)</li> <li>• Science (all scientists)</li> <li>• Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer, economist)</li> <li>• Social (social/welfare/community worker, counsellor, minister of religion, urban/rural planner, librarian, archivist, interpreter/translator)</li> <li>• Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)</li> </ul>
<p><b>Group 2</b></p> <p>Other business managers/professionals and associate professionals</p>	<p><b>Other business managers/professionals</b></p> <ul style="list-style-type: none"> <li>• Farm/business owner/manager (crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager)</li> <li>• Specialist manager (works manager, engineering/production manager, sales/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager, real estate manager, advertising, public relations manager, human resource manager, call or contact centre manager, human resource professionals)</li> <li>• Finance (bank manager, finance/investment/insurance brokers/advisors, credit/loans officer, accountant)</li> <li>• Retail sales/services manager (shop, post office, petrol station, café/restaurant, club, hotel/motel/caravan park, cinema, theatre, travel/betting agency, sports centre, car rental, car/fleet/station manager, other hospitality, retail services managers)</li> <li>• Arts/media (musician, actor, dancer, painter, potter, sculptor, journalist, writer/author, media presenter, photographer, designer, illustrator, proof reader, graphic designer, web designer)</li> <li>• Sportsperson (coach, trainer, sports official, sportsperson) Associate professionals generally have diploma/technical qualifications and support managers and professional</li> <li>• Medical, science, architectural, building, surveying, engineering, computing, ICT support technician</li> <li>• Health (enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole officer, youth worker, dental hygienist/technician)</li> <li>• Legal (police officer, prison officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private investigator, debt collector, law clerk, court officer bailiff)</li> <li>• Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office manager, project manager/administrator, mail supervisor, other managing supervisors, management and organisation analysts, contract, program)</li> <li>• Defence Forces (senior non-Commissioned Officers [NCO])</li> <li>• Other (library assistant, museum/gallery technician, research assistant, proof reader)</li> </ul>
<p><b>Group 3</b></p> <p>Tradespeople and advanced/intermediate clerical, office, sales, carer and service staff</p>	<p><b>Tradespeople</b> generally have completed a 4-year trade certificate, usually by apprenticeship. All tradespeople are included in this group. (metal fitters and machinists, motor mechanics, structural steel/welding trades workers, carpenters and joiners, plumbers, painters, electricians, chefs/cooks, hairdressers)</p> <p><b>Advanced/intermediate clerical, office, sales, carer and service staff</b></p> <ul style="list-style-type: none"> <li>• Recording clerk (bookkeeper, bank/post office clerk, statistical/actuarial clerk, account/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/supply logistics/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)</li> <li>• Inquiry/admissions clerk (customer inquiry/complaints/service clerk, hospital admissions clerk)</li> <li>• Office (secretary, personal assistant, desktop publishing operator, switchboard operator)</li> <li>• Sales (sales representative (goods and service), auctioneer, insurance agent/assessor/loss adjuster, market researcher, real estate sales agent)</li> <li>• Carer (aged/disability/refugee/child care/welfare support worker, nanny, nursing support)</li> <li>• Service (parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor/supervisor, inspectors and regulatory officers)</li> </ul>
<p><b>Group 4</b></p> <p>Machine operators, sales/office/service/hospitality staff, assistants, labourers and related workers</p>	<p><b>Machine operators</b></p> <ul style="list-style-type: none"> <li>• Driver or mobile plant operators (car/taxi/bus/coach/tram/truck/train driver, driving instructor, courier/deliverer, forklift driver, garbage collector, bulldozer/loader/grader/excavator/earthmoving plant operators, farm/horticulture/forestry machinery operators)</li> <li>• Production/processing machine operator (engineering, chemical, petrol, gas, water sewerage, cement, plastics, rubber, textile, footwear, wood/paper/glass/clay/stone/concrete production/processing machine operators)</li> <li>• Other machine operator (photographic developer/printer, industrial spray painter, boiler/air conditioning/refrigeration plant operators, railway signals/points, crane/hoist/lift/bulk materials handling machinery operators, driller, miner)</li> </ul> <p><b>Sales office, hospitality staff and other assistants</b></p> <ul style="list-style-type: none"> <li>• Sales (sales assistant, motor vehicle/caravan/parts salesperson, sales representatives, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker/filler)</li> <li>• Office (typist, word processing/data entry/business/keypad/machine operator, receptionist, office assistant, general clerk)</li> <li>• Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, barista, kitchen-hand, porter, housekeeper, fast food cooks)</li> <li>• Assistant/aide (trades assistant, school/teacher's/education aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)</li> </ul> <p><b>Defence Forces</b> ranks below senior NCO</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)</p> <p><b>Other worker</b> (labourer, factory hand, store person, guard, commercial cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor, security office)</p>

- 1 The school and the Diocesan Schools System (DSS) both independently and through its schools collect personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the school. This may be in writing, through technology systems or in the course of conversations. The primary purpose of collecting this information is to enable the school to provide schooling to students enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of the school.
- 2 Some of the information we collect is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care.
- 3 Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include education, public health and child protection laws.
- 4 Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time.
- 5 If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son/daughter. This is particularly so where the information is relevant to the health and safety of the student, other students and/or staff.
- 6 The school may disclose personal and sensitive information for educational, administrative and support purposes. This may include to:
  - other schools and teachers at those schools including a new school to which a student transfers to facilitate the transfer of the student
  - government departments and agencies (including for policy and funding purposes)
  - the Catholic Schools Office
  - CSNSW
  - the Diocese of Broken Bay and its parishes
  - medical practitioners
  - people providing educational, support and health services to the school, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools
  - providers of specialist advisory services and assistance to the school, including in the area of human resources, child protection and students with additional needs
  - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN)
  - agencies and organisations to whom we are required to disclose personal information for education and research purposes
  - people providing administrative and financial services to the school
  - recipients of school publications, such as newsletters and magazines
  - anyone you authorise the school to disclose information to
  - anyone to whom the school is required or authorised to disclose the information to by law, including child protection laws.
- 7 Personal information collected from students is regularly disclosed to their parents or guardians.
- 8 If you make an enrolment application to another school within the DSS, personal information provided during the application stage may be collected from, or shared with, the other school. This personal information may include health information and is used for the purpose of considering and administering the enrolment of the student within the DSS.
- 9 The school uses centralised information management and storage systems (**Systems**). These Systems are provided by the Catholic Education Network (**CENet**) and third party service providers. CENet is owned by the Catholic dioceses. Personal information is stored with and accessible by CENet and the third party service providers for the purpose of providing services to the school in connection with the Systems and for CENet, for administering the education of students.

- 10 The school may use online or 'cloud' service providers to store personal information and to provide services to the school that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. Further information about the school's use of online or 'cloud' service providers is contained in the DSS Privacy Policy.
- 11 The DSS Privacy Policy, accessible on the school's website, sets out how parents or students may seek access to and correction of their personal information which the school has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school's duty of care to the student, where students have provided information in confidence or where the school is otherwise required or authorised by law to refuse access. Any refusal will be notified in writing with reasons (unless, given the grounds for refusal, it would be unreasonable to provide reasons).
- 12 The DSS Privacy Policy sets out how to make a complaint about a breach of privacy and how the school will deal with such a complaint.
- 13 The school from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the school's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
- 14 On occasions information such as academic and sporting achievements, student activities and similar news is published in school newsletters and magazines, on our intranet, on our website or otherwise shared with the school community. This may include photographs and videos of student activities such as sporting events, concerts and plays, school camps and school excursions. The school will obtain permissions annually from the student's parent or guardian (and from the student if appropriate) if we would like to include such photographs or videos in our promotional material or otherwise make this material available to the public such as on the internet.
- 15 If you provide the school with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the school and why.

**Agreement - please tick appropriate boxes**

- 1 I/We agree to support school policies in relation to program of studies, sport, pastoral care, school uniform, discipline and the general operation of the school
- 2 I/We have included copies of the following documents with this application for enrolment:
  - Birth Certificate \*
  - Sacramental Certificates to date \*
  - Parish Priest Reference Form - unless the priest has indicated he will forward the form directly to the school
  - Passport, visa, citizenship documentation \* (if applicable)
  - Most recent previous school reports and external test results
  - Current Family Court Orders (if applicable)
  - Relevant medical and/or special needs information (if applicable)
  - Immunisation Certificates
  - Reports of assessments your child has received for speech, hearing, cognitive (IQ), occupational therapy (if applicable)

**\* Original documents will need to be produced during the enrolment process**

- 3 If this enrolment application is successful, I/We agree to honour the financial commitments required by the school as per the Schedule of Fees and Charges
- 4 I/We understand that if this application is successful, the information that I/we have provided (eg of address, court orders, special needs etc) must be kept up to date throughout the period of enrolment.
- 5 If this enrolment is accepted, I/we agree to support our child's participation in the religious life of the school (eg school liturgies, retreat programs)
- 6 If, in time of emergencies, accidents or serious illness, I/we cannot be contacted I/we give permission for the principal or their representative, to seek medical attention for my/our child as required. This may include transportation to the nearest hospital, medical centre or doctor by ambulance or private vehicle Yes  No

I/We have read all the information in the enrolment package and understand the policies that we will need to abide by should this enrolment application be successful.

I/We have read the Standard Collection Notice about the collection and management of the personal information contained in this form.

I/We understand that if any misleading information has been provided or any omission of significant, relevant information made in this application for enrolment, acceptance will not be granted, or if discovered after acceptance, the enrolment may be withdrawn.

**Signatures**

..... (Parent 1/Guardian 1/Carer 1) ..... (Date)

..... (Parent 2/Guardian 2/Carer 2) ..... (Date)

**Note** Acceptance of this *Application for Enrolment* is subject to the approval of the school's Enrolment Committee. Acceptance to this school does not constitute acceptance into any other Catholic primary or secondary school.



# CREDIT CARD PAYMENT

Darley Road, MANLY 2095

Telephone: 9977 5111

Fax: 9977 0959

VISA CARD

MASTERCARD

CARD NO :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

EXPIRY DATE :

		/		
--	--	---	--	--

NAME ON CARD:

---

(please print)

NAME OF STUDENT:

---

YEAR:

---

PAYMENT FOR:

---

AMOUNT: \$

---

Cardholder's Signature

---

Date

---

**St Paul's Catholic College, Manly**

Darley Road Manly NSW 2095 **Tel:** 02 9977 5111 **Fax:** 02 9977 0959

**Email:** [stpauls@dbb.catholic.edu.au](mailto:stpauls@dbb.catholic.edu.au) [www.stpaulsmanly.nsw.edu.au](http://www.stpaulsmanly.nsw.edu.au)